

BUTLER COUNTY BOARD OF COMMISSIONERS
Agenda-Setting Meeting
Wednesday, October 10, 2018
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Chief Clerk/Human Resources
Michael English, County Solicitor
Joyce Ainsworth, Human Services
Steve Bicehouse, Emergency Services
Ann Brown, Commissioners/ Human Services
John Campbell, Facilities & Operations
Joe DeMore, Warden
Billie Jo Edwards, Area Agency on Aging
Mark Gordon, Planning & Economic Development

Donna Jenereski, Drug & Alcohol
Sheryl Kelly, Recycling & Waste Management
Wendy Leslie, CDBG
Lori Shah, Administrative Asst.
Maria Thomas, Recording Admin. Asst.
Jim Venturini, Information Technologies
Lance Welliver, Parks & Recreation

Media:

Paula Grubbs, Butler Eagle
Kayla Molczan, Butler Radio

CALL MEETING TO ORDER

The regular public agenda-setting meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:00 a.m. on Wednesday, October 10, 2018, in the Public Meeting Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

- September 12, 2018, Agenda-Setting Meeting
- September 19, 2018, Public Meeting
- September 26, 2018, Special Public Meeting

PROCLAMATIONS AND PRESENTATIONS

None.

OLD BUSINESS

None.

NEW BUSINESS

A. Emergency Services

1. Steve Bichehouse will request approval to apply for EMPG grant in the amount of \$102,161, which pays for 50% of salary and benefits for two positions in Emergency Services.
2. Mr. Bicehouse will request approval of agreement with OnSolve LLC in the amount of \$12,500 for County-based mass notification system.

B. Facilities & Operations

1. John Campbell requested ratification of approval of Amendment No. 1 to Business Services Agreement with Consolidated Communications, with authorization for Chairman to sign, as well as approval for Ann Brown to sign off on changes.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mr. Campbell will request approval of add-on to existing Iron Mountain contract for offsite hard drive & tape destruction.
3. Mr. Campbell requested approval of proposal from AGX Inc. Environmental Consultants for indoor mold screening, with authorization for Chairman to sign. Mr. Campbell stated the estimated total amount is \$1,633.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Human Resources

1. Lori Altman will request approval to extend agreement with Vision Benefits of America (VBA & VBA II) for additional 24 months with no increase, with authorization for Chairman to sign. Amounts are \$6.83 per single, and \$15.25 per family.

D. Human Services – Area Agency on Aging

1. Billie Jo Edwards requested ratification of approval of 60 month lease with Pitney Bowes at a cost of \$53.22 per month, with authorization for Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

E. Human Services

1. Ann Brown will request approval to appoint Brandon Savochka to replace Joyce Ainsworth as the Mental Health/Intellectual Disabilities representative on the Southwest Behavioral Health Management Board of Directors.
2. Ms. Brown will request approval of the following Human Services contract amendments (see Attachment Book for details):

- a. PA Department of Community and Economic Development
 - b. CSBG Contracts (as follows):
 - i. Center for Community Resources
 - ii. Catholic Charities
 - iii. Children's Center
 - iv. Voice
 - v. Lighthouse
 - vi. Blind Association
3. Ms. Brown will request approval of the following Human Services Contracts for FY 2018-2019 (see Attachment Book for details):
- a. The Arc of Butler County
 - b. HCQU (Health Care Quality Unit)
 - c. Center for Community Resources

F. Human Services – Drug & Alcohol

- 1. Ann Brown will request approval of FY 2018-19 Treatment, Intervention & Prevention Contracts with Positive Recovery Solutions (see Attachment Book for details).
- 2. Ms. Brown will request approval to appoint Rachel Pazzaglia to the Drug & Alcohol Advisory Board for term of September, 2018 through September, 2021.

G. Human Services – Children & Youth Services

- 1. Ann Brown will request approval of the following contracts with Butler County Children and Youth/Juvenile Probation for the period of July 1, 2018 – June 30, 2019 (see Attachment Book for details):
 - a. Adoption Connection
 - b. Dr. Eric Bernstein
 - c. Big Brothers/Big Sisters of Butler County
 - d. Justice Works Youth Care Inc.
 - e. Lifesteps
 - f. MHY Family Services

H. Parks & Recreation

- 1. Lance Welliver will request approval of Evans City Pool Project change orders.

I. Planning – CDBG

- 1. Wendy Leslie will request approval of the following 2018 CDBG Application items:
 - a. Approval to submit to the PA Dept. of Community & Economic Development the 2018 CDBG application in the amount of \$789,349 on behalf of the County of Butler and the 4 entitlements of Jefferson, Penn, Slippery Rock, and Summit Townships.
 - b. Approval to adopt Resolution 2018-23, Fair Housing Resolution to appoint the Chairman of the Board of Commissioners as the County's Fair Housing Officer.
 - c. Approval of Resolution 2018-24, Resolution of Filing for the filing of the application of 2018 CDBG funds and the Counties 4 entitlements, with authorization for Chairman to sign the applicable CDBG paperwork and includes the approval of the County's 3 year plan, Disclosure Report, Statement of Assurances, and all other applicable documents.
 - d. Approval of Resolution 2018-25, to readopt the updated MBE/WBE Plan, Anti-Displacement and Relocation Plan, Citizens participation Plan, Citizens Complaint Policy, Fair Housing Plan, and Section 504 Plan all in accordance with the code of federal regulations for the CDBG, HOME, and ESG programs.

2. Ms. Leslie will request approval to enter into Cooperation Agreement with the Redevelopment Authority of the County of Butler for the 2017 HOME Grant in the amount of \$250,000. Contract dates are May 16, 2018 to May 15, 2021.
3. Ms. Leslie requested to remove this item from today's agenda. This item was listed on agenda as ratification of approval of the 2018 HOME Application for \$70,231.75 for the HOME Acquisition/Rehab Program, with authorization for Chairman to sign.
4. Ms. Leslie will request approval of Harrisville Borough Storm water Sidewalk/curb cuts project change order decreasing the contract with McMurdy Trucking and Excavating, LLC by \$12,983.88 to delete a portion of the storm water project requested by the Borough at this time. Original Contract \$123,639, contract price including change order \$110,655.12.
5. Ms. Leslie will request approval of Summit Township McGrady Hollow Road change order to decrease the contract with Shields Asphalt Paving by \$5,131.02 to allow the Township to finish the rest of the project themselves. Original Contract \$223,845.99, contract price including change order \$218,714.97.

J. Planning – Recycling & Waste Management

1. Sheryl Kelly requested approval of DEP 901B Grant Amendment with authorization for Chairman to sign. This grant is now required to be applied for every two years by the county on behalf of any municipality seeking reimbursement for household hazardous waste educational programs. It was applied for in 2016 and awarded in 2018 for the 2016-2017 calendar years. The state is correcting the years covered by this contract which were incorrect in the contract.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Ms. Kelly requested approval of DEP 902 Grant Amendment received for the reimbursement for equipment for the Blind Association's Out of Sight Shredding business.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

The following items (K and L) were added to today's agenda:

K. Planning – Economic Development

1. Mark Gordon will request approval of Ordinance No. 2018-3 authorizing the incurring of nonelectoral debt in an amount not to exceed \$10,000,000 for the purpose of funding the Butler County Infrastructure Bank Approval of Summary Notice and the Ordinance for the financing of the BCIB Projects.

L. Information Technologies

1. Jim Venturini will request approval of contract with Candoris to upgrade the County solution to Dell's Dell Network Attached Storage Solution. Mr. Venturini stated the total cost is slightly under \$200,000, but an exact figure is not available yet.

M. Prison

1. Warden Joe DeMore will request approval of Memorandum of Mutual Aid Agreement with Mercer County.
2. Warden DeMore will request approval of Memorandum of Understanding with Franklin County at a rate of \$60 per day, per inmate.
3. Warden DeMore will request approval of Securus Amendment. The Warden reported that he is still waiting for this agreement.
4. Warden DeMore reported bids will be opened for Contraband Detection System at the next Public Meeting.

The following item was added to today's agenda:

5. Warden DeMore will request approval of Memorandum of Mutual Aid Agreement with Lawrence County.

N. Treasurer

1. Treasurer Diane Marburger will request approval of Outdoor Advertising Agreement with America First Enterprises LLP, D.B.A. Oliver Outdoor, with authorization for Chairman to sign, for the 2019 Dog License campaign. There was discussion about the Dog Law.

O. Commissioners

1. County Solicitor Michael English will request approval of Resolution No. 2018-18 Directing the Recorder of Deeds to Collect Additional Recording Fees for the Express Purpose of the Demolition of Blighted Property Within the County. The Recorder of Deeds will collect an additional fee of \$15 for each recorded deed and mortgage which will be dedicated to the demolition of blighted properties within the County.

The following items were added to today's agenda:

2. Solicitor English requested approval of modified Pass Through Contract Agreement with VOICe, with authorization for Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Solicitor English will request approval of CAPS/AVANCO Settlement Agreement and Mutual Limited Release.

CONFERENCE TIME WITH MEDIA

There was no media present.

PUBLIC COMMENT ON GENERAL ITEMS

None.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried. The meeting adjourned at 10:52 a.m.

Respectfully submitted,

Maria Thomas
Recording Administrative Assistant
Approved: November 28, 2018

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT AGENDA-SETTING MEETING: **Wednesday, November 14, 2018 at 10AM**
Public Meeting Room, 1st Floor

NEXT PUBLIC MEETING: **Wednesday, November 28, 2018 at 10AM**
Public Meeting Room, 1st Floor

Public Meeting Calendar is available online at <http://www.co.butler.pa.us/>

The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.